

## APPENDIX C

MONITORING OF RECOMMENDATIONS AS AT END SEPTEMBER 2014

AUDIT	NUMBER OF RECS		FOLLOW UP DUE	OUTSTANDING RECS		CURRENT POSITION	NOTES RE FOLLOW UP/RECS OUTSTANDING	PRIORITY
	HIGH	MEDIUM		HIGH	MEDIUM			
Leaseholders Recharges	0	3	Jan-15	0	1	Not Yet Due	One recommendation being considered	Medium
IT Policies and Procedures	0	4	Nov-14	0	1	Not Yet Due	Outstanding rec re reviewing a policy - this will be reviewed along with other policies.	Medium
Catering	11	6	Jan-15	4	1	Not Yet Due	Work is progressing	High
Corporate Equality	0	1	Jul-14	0	1	Ongoing	Work is progressing	Medium
Corporate Complaints	0	5	Dec-14	-	-	Not Yet Due	Follow up postponed until December.	
HR Management	0	4	Dec-14	0	2	Not Yet Due	One rec being worked on by IT the other refers to agreements and no new ones have been issued since the report.	Medium
Community Enforcement	1	3	Jul-14	-	-	Ongoing		
Tenancy Management	8	5	Jan-15	0	1	Not Yet Due	Remaining rec reliant on Phase 2	Medium
Business Continuity Planning	0	4	Aug-14	0	4	Overdue	Dependent on IESE/Lewes outcome	Medium
GIS & LLPG	1	2	Mar-15	1	2	Not Yet Due	A lot of work ongoing in IT - will review in 6 months	Medium
Records Management	6	0	Oct-14	6	0	Not Yet Due	The consultants have completed their work and presented to CMT. The scale of change required is significant and requires a dedicated records management resource. The Lawyer to the Council and Monitoring Officer has worked on a job description and person specification. These need to be evaluated and included in a S&FP growth bid or built into Future Model Phase 2 structure.	High
Events	6	3	Oct-14	-	-	Not Yet Due		
Tourist Information Centre	2	4	Dec-14	-	-	Not Yet Due		